

# ACI UK DEALING SIMULATION COURSE

## 3 - 7 April 2017

### REGISTRATION FORM



Please complete and return to [sue.attwood@aci-uk.com](mailto:sue.attwood@aci-uk.com). An invoice will be sent upon receipt of your registration details. NB Places on Course not guaranteed until payment received.

Dr  Mr  Mrs  Ms  Miss

Surname \_\_\_\_\_ First Name \_\_\_\_\_

Position \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Postcode \_\_\_\_\_

Country \_\_\_\_\_

Telephone \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

Special dietary requirements \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_ 2017

#### Course Fee

**Delegate fee: £3,499.00 Early bird rate (up to 10 February 2017): £3,299.00**

Fee covers tuition, course materials, accommodation and meals. Fee does not cover telephone calls, travel expenses, minibar, drinks (other than as provided), room services or other hotel charges incurred directly by the delegate. **Invoice supplied upon receipt of complete registration information. Full payment required BEFORE Course start date; places not confirmed until payment received.**

#### Cancellation policy

A full refund, less administration fee (GBP150.00), will be made for cancellations notified in writing up to 20 working days before the Course start date. A 50% refund, less administration fee, will be made for cancellations less than 20 but more than 10 working days prior to the Course start date. No refund will be given in respect of cancellation less than 10 working days before the Course start date.

#### Course Information

**Venue:** [Marriott Hotel, Bexleyheath, SE London](#) (c. 15 miles from City of London)

**Attendance:** Course commences **10.00 a.m. on Monday 3 April 2017**. Course ends Saturday 8 April (morning).

**Accreditation:** Course certified for **CPD (Continuing Professional Development) credits**.

**Accommodation:** Provided from **Monday 3 April to Saturday 8 April 2016** inclusive (5 nights). Hotel accommodation can be provided for overseas delegates who need to arrive on Sunday.

**Dress code:** Casual dress appropriate throughout Course. **Awards Dinner on Friday 7 April 2016** is Black Tie.

**Transport:** Transport to and from venue is responsibility of delegates. Information on transport from the City of London and London airports provided to delegates on request.

**Travel/Visa requirements:** All travel costs and any applicable visa requirements are the responsibility of delegates.

**Important notice:** *All Courses are run subject to demand. ACI reserves the right to cancel or postpone courses at short notice with no loss or liability where, in its absolute discretion, it is deemed necessary.*

For more information, contact: Sue Attwood at [sue.attwood@aci-uk.com](mailto:sue.attwood@aci-uk.com)