

ACI UK DEALING SIMULATION COURSE

23-28 April 2018

REGISTRATION FORM



Please complete and return to sue.attwood@aci-uk.com. Invoice provided upon receipt of full registration details. Full payment required BEFORE Course start date (other than in exceptional circumstances).

Dr Mr Mrs Ms Miss

Surname _____ First Name _____

Position _____

Company Name _____

Address _____

City _____ Postcode _____

Country _____

Telephone _____ Mobile _____

Email _____

Special dietary requirements _____

Signature _____ Date _____ 2018

Course Fee

Delegate fee: £3,599.00 Early bird rate (to 31 January 2018): £3,059.00*

Fee covers tuition, course materials, accommodation and meals. Fee does not cover telephone calls, travel expenses, minibar, drinks (other than as provided), room services or other hotel charges incurred directly by the delegate. **Invoice supplied upon receipt of complete registration information. Full payment required BEFORE Course start date; places not confirmed until payment received. *Early bird rate payments must be received by 28 February 2018. Full delegate rate will apply to payments received after this date.**

Cancellation policy

A full refund, less administration fee (GBP200.00), will be made for cancellations notified in writing up to 20 working days before Course start date. 50% refund, less administration fee, will be made for cancellations less than 20 but more than 10 working days prior to the Course start date. No refund will be given in respect of any cancellation made less than 10 working days before the Course start date.

Course Information

Venue: [Marriott Hotel, Bexleyheath, SE London](#) (c. 15 miles from City of London)

Attendance: Course commences **10.00 a.m. on Monday 23 April 2018**. Course ends Saturday 28 April (morning).

Accreditation: Course certified for **CPD (Continuing Professional Development) credits**.

Accommodation: Provided from **Monday 23 April to Saturday 28 April 2018** inclusive (5 nights). Hotel accommodation can be provided for overseas delegates who need to arrive on Sunday 22 April.

Dress code: Casual dress appropriate throughout Course. **Awards Dinner on Friday 28 April 2018** is Black Tie.

Transport: Transport to and from venue is responsibility of delegates. Information on transport from the City of London and London airports provided to delegates on request.

Travel/Visa requirements: All travel costs and any applicable visa requirements are the responsibility of delegates.

Important notice: *All Courses are run subject to demand. ACI UK reserves the right to cancel or postpone courses at short notice with no loss or liability where, in its absolute discretion, it is deemed necessary.*

For more information, contact: Sue Attwood at sue.attwood@aci-uk.com